

**Selectmen's Meeting
Town Hall, 2nd Floor Stage Conference Area**

July 30, 2018

AGENDA

- 6:00 p.m. Public Comment.
- 6:15 p.m. Council on Aging and Finance Committee representatives to discuss short and long term options for the provision of Senior Citizen transportation services.
- 7:00 p.m. Department Head Quarterly Meeting

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period July 14th through July 27th, 2018, regarding the following:

- Future Use of Centennial Grove Cottage and Environs
- Meeting with Developer Relative to Proposal for Allen Property
- Migration of Town Website to Drupal Platform
- Exploration of a Part-time Health & Safety Officer
- Briefing Session for Public Safety Project Manager Candidates
- Army Corps of Engineers Coordinated Site Visit
- Update Meeting Concerning Proposed Memorial School Project
- District Local Technical Assistance Grant Application
- Citizens' Housing and Planning Association Grant Application

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$250,009.23
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 7/30/18 FY18 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Dave Pereen	Pereen Plumbing	7/16/18	\$408.00	Water
Dave Pereen	Pereen Plumbing	7/16/18	\$166.50	Wastewater
Dave Pereen	Pereen Plumbing	7/16/18	\$1,035.75	Fire

- Approve the minutes for the Selectmen's July 16, 2018, Open Meeting.
- Ratify the approval of a Line Item Transfer in the amount of \$100 from Town Hall Heating Fuel to Town Hall Electricity for FY 2018.
- Approve and sign a report to the Town's insurance carrier regarding the Automobile Fleet Schedule, the Statement of Values Schedule, and the Special Property Coverage Supplement.
- Approve and sign the insurance renewal applications for Public Officials Liability Insurance and for Police Professional Liability Insurance.
- Approve application for Cyber Liability protection policy
- Consider a request from Seaside Sustainability for support to fight the invasion of green crabs.

- Consider a request from Chief Peter Silva to locate a receptacle for used poly fishing line at Town Landing.
- Ratify a letter to the National Fish and Wildlife Foundation supporting the "Restoring New England's Largest Saltmarsh: Multi-Benefit Resiliency Enhancement" project.
- Approve contract with Patriot Properties for property assessment consulting services - \$18,500.
- Sign Reserve Fund Transfer request Form relative to temporary office help salary in the amount of \$8,000.
- Discuss future dredging of Essex River.
- Approve contract for fiscal year 2019 Green Communities Grant (further energy efficiency improvements at Essex Elementary School) - \$155,039.
- Approve an application for the rental of the Centennial Grove for a birthday party.
- Vote to approve the Warrant for the 2018 State Primary on September 4, 2018.

- Special Town Meeting:
 - Vote to hold a Special Town Meeting on August 27, 2018.
 - Vote to open the warrant.
 - Vote to include the articles as they appear on the draft of the Warrant, dated 7/30/18.
 - Vote to close the Warrant.
 - Vote to approve the Warrant.
 - Vote to sign the Warrant.

- Conomo Point Matters:
 - Review suggestion to post signage at Conomo Point warning against fines for failure to pick up dog waste.
 - Vote to approve and sign a Lease Addendum Tight Tank Notification for:
 - Mayer-23 Middle Road, Map 108, Lot 53

- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

APPOINTMENTS:

CATA Board Representative:

- 1 year term Laurel Eisenhower

Historical Commission:

- 1 3-year term as an alternate ending 6/30/21 Richard Stevens

Youth Commission:

- 1 3-year term ending 6/30/21 Mark McKeen
- 2 partial term ending 6/30/20 Penny Hasseli
- 3 partial term ending 6/30/20 Kate Sundquist

LICENSING:

Student Commercial Shellfish License and Waiver of Application Deadline:

- Liam Hemeon

Review complaint relative to recent car show at Riversbend Restaurant (which received an entertainment license from the Board)

Review request from Riversbend for entertainment licenses for three additional car shows, 8/16/18 (rain date 8/30/18), 9/20/18 (rain date 9/27/18), and 10/18/18.

Consider ratification of one day wine and malt license for Essex Bay Sailing Club for event that occurred July 28, 2018 in the Conomo Point Association Boat House.

REMINDERS:

- The next regular Board of Selectmen's meeting will take place on Monday, August 13, 2018, at 6:00 p.m. in the Stage Conference Area on the 2nd floor of the Town Hall.
- There will be a Special Town Meeting in the cafetorium at the Essex Elementary School on Monday, August 27, 2018, starting at 7:30 p.m. The Special Town Meeting will be preceded by a Selectmen's meeting at 6:00 p.m.
- The Fall Town Meeting will take place on Tuesday, October 16, 2018 in the gymnasium at the Essex Elementary School, starting at 7:30 p.m.

EXECUTIVE SESSION: None.